



Sherwood Foundation School

Privacy Notice for School Visitors

This notice is for all visitors who visit Sherwood School. It explains the purposes for which we hold information about you (your personal data).

From 25th May 2018, your data will be held in accordance with the General Data Protection Regulation (GDPR).

Sherwood School is registered as a Data Controller with the Information Commissioner. registration number: Z6768627

We maintain a register of visitors to school. For this register we will collect and keep your personal data such as names and company/institution details. This information is collected for health and safety and security purposes.

The legal basis for processing this data is to fulfil our public task. It is the schools public task to ensure that there is a safe environment for teaching and learning.

Your data will be retained as set out in the schools Records Retention Schedule:

Your Rights

You have a right to request a copy of your personal data held by the school. You also have the right to:

- Withdraw consent where that is the legal basis of our processing;
- Rectify inaccuracies in personal data that we hold about you;

Please see <https://ico.org.uk/> for further information on the above rights. You may also contact our Data Protection Officer for further information (dataservices@judicium.com)

You have a right to complain to the Information Commissioner's Office about the way in which we process your personal data. Please see <https://ico.org.uk/>.

Privacy Notice Last Reviewed: APRIL 2025

Privacy Notice to be reviewed: APRIL 2026